

Approved

**Town of New Boston
Selectmen's Meeting
December 3, 2012**

PRESENT: Rodney Towne Selectman
 Dwight Lovejoy Selectman
 Christine Quirk Selectman
 Peter Flynn Town Administrator

Brandy Mitroff, Road Agent Dick Perusse and Ken Lombard were present.

A. CALL TO ORDER: A regular meeting of the Board of Selectmen was called to order by Dwight Lovejoy at 6:00PM beginning with the Pledge of Allegiance.

Consent Agenda-The Selectmen signed the consent agenda. Christine moved to approve the consent agenda. Rodney seconded the motion. All were in favor. 3-0

B. PUBLIC FORUM:

None.

C. APPOINTMENTS:

Item 1: Road Agent Dick Perusse-discussion re: 1. Lee Murray Memorial, 2. Review of resident e-mail concerning McCurdy Road, 3. Snowplowing on Bittersweet Lane, 4. Correction of Road Agent title re: Snow Removal Ordinance: Road Agent Dick Perusse was present to meet with the Selectmen to discuss the above as follows:

- Dwight noted he spoke with some public works employees in Goffstown who complimented Dick for his work on the roads.
- Dick spoke with the Highway Department employees about the memorial they were considering for former Road Agent Lee Murray. They agreed the Lyndeborough Road Bridge would be a good choice to name after Lee. They plan to place a 1.5' square bronze plaque at the bridge. The plaque would cost approximately \$550. An account is set up at TD Bank for anyone who would like to make a donation towards the plaque. Checks can be made payable to the Lee Murray Memorial Fund at any TD Bank location. The account costs \$1.50 per month. The account will run for a few months and the plaque will be ordered in the spring. If there are any excess funds they could be used to mount the plaque or order two plaques, one for each end of the bridge. If there were any further leftover Lee's family would be contacted or the funds would be donated to the organization the family has indicated they would like donations to go.
- Dick received an e-mail and a visit from a resident of McCurdy Road regarding a concern that an area on McCurdy Road is slippery. Winter sand was applied on that curve and the resident called to thank the Highway Department for applying it. The Highway Department will continue to monitor that area.

- The Highway Department has been plowing Bittersweet Lane but it is essentially a driveway for one resident that lives at the end of the road. The resident has been collecting items along the road making it hard to plow down the road and turn around. Former Town Administrator Burton Reynolds sent a letter to him about the issue and it was cleaned up at that time but the resident has started collecting again. The Selectmen will send another letter saying if the items are not taken care of the road will not be plowed and there are concerns that emergency vehicles would not be able to get down the road in an emergency. There are other roads in town that are also essentially driveways. A Warrant Article could be written to change these roads to Class VI roads.
- Dick reviewed the Winter Parking and Snow Removal Ordinance and noticed it contains the title “Director of Public Works.” This should be changed to “Road Agent.” Rodney moved to change the title contained in the Winter Parking and Snow Removal Ordinance from “Director of Public Works” to “Road Agent.” Christine seconded the motion. All were in favor. 3-0
- Dick and Peter are working on a basketball hoop ordinance for future Selectmen review and consideration.

D. OLD BUSINESS:

Item 2: Approval of the minutes of November 19, 2012: Selectmen reviewed the minutes. Christine moved that they be accepted as presented. Rodney seconded the motion. All were in favor. 3-0

E. NEW BUSINESS:

Item 3: Updated Revenue and Expenditure Report: Peter reviewed the updated Expenditure and Revenue Report that was distributed at the recent Finance Committee meeting. Expenditures are within budget. Revenues are expected to meet the anticipated amount. Some revenue lines collected more than expected compared to this time last year. The town also received an unexpected state grant funding check for the footbridge project.

F. OTHER BUSINESS:

Item 4: Town Administrator’s Report:

1. The town budget is in the preparation process. The Finance Committee recently reviewed the Library, Highway and Assessing budgets. Budgets to be reviewed at the December 6 Finance Committee meeting are Cemetery, Town Clerk and Selectmen Executive and Benefits. The Finance Committee will review the school budget December 13.
2. Peter researched the Police Detail Revolving Fund discussed at the November 19 Selectmen’s meeting and found this was presented and passed at the 2005 Annual Town Meeting. A police Revolving Account could already exist.
3. Town counsel is reviewing the class status of Bailey Pond Road.
4. The legal opinion regarding the Purchase and Sale Agreement for the potential purchase of land from Thibeault was received. This will be discussed tonight in non-public session.

5. Peter is preparing a list of items scheduled for the 2013 budget that could be paid from this year's surplus to offset next year's budget. An official request for authorization to expend will be made by Peter Flynn at the December 19th meeting. He is waiting until he gets a more accurate and recent reading of projected surplus. There are potentially \$20,000-30,000 worth of items. One priority item is a security system for the Police Station. The Finance Committee is in favor of this. Other items include replacement computers and outstanding Town Hall renovations. The town surplus account contains \$1.6 million collected over the years, but \$800,000-\$1.2 million would be sufficient for a town this size. This account should be discussed at tax rate setting time in October.

Item 5: Selectmen's Reports:

Planning:

Dwight attended the Planning Board meeting where the following was discussed:

- Daylily Lane-Planning Board confirmed compliance.
- A letter was received from the State Department of Forests and Lands that it did not accept the open space land that was part of Twin Bridge Estates, Phase II
- The Planning Board will respond to the Finance Committee's request to consider changing the timeline for setting goals in order to more accurately fund the miscellaneous line in its budget.
- Amendments to the zoning ordinance were discussed.
- The Planning Board asked Code Enforcement Officer Ed Hunter to look into a resident complaint of several businesses being run out of Peter Beers' home on Laurel Lane.

Public Forum:

None.

Item 6: Request for Non-Public session per RSA 91-A:3, II(a) and (c): Rodney made a motion to go into Non-Public session per RSA 91-A:3II(a) and (c) at 6:37 PM. Christine seconded the motion. Roll call vote-Rodney-yes; Dwight-yes; Christine-yes. The Board then entered non-public session at **6:45 PM** after the poll of all members.

Move to exit Non-Public Session: Rodney made a motion to exit Non-Public Session at **6:55 PM**, Christine seconded the motion. All were in favor.

ADJOURNMENT: Dwight Lovejoy moved to adjourn the meeting at 7:00 PM, seconded by Rodney Towne. All were in favor. 3-0

Prepared by Maralyn Segien